**Instructions for Preparing an Abstract**

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Abstract

This document describes the format instructions for abstracts for The 5th AASEF jointly with the 7th International Workshop on SSB. It is our goal to be relatively flexible in the format, yet maintain a reasonable degree of consistency in the finished product. All abstract must be submitted as attachments of e-mail to SUMIYA.Masatomo@nims.go.jp in both PDF and RTF format by **March 20 (Fri.),** **2015.**

**General Format Requirements**

The general format requirements are as follows:

1. *Abstract Length:* 1 page, 2,500 letters maximum (A4 size paper)
2. *Margins:* 35mm top, 30 mm on sides and bottom
3. *Title:* 14 pt bold Times New Roman (or Times), centered
4. *Authors/Affiliations/E-mail:* The author name(s) in normal type, followed by affiliation lines in *italics*, and a line with e-mail address of corresponding author in *italics*; the authors/affiliations may be repeated as necessary for multiple affiliations.
5. *Text:* Text in 11pt Times New Roman (or Times), 12pt spacing, justified on both margins
6. *Figures:* Insert in text where appropriate, with caption centered below the figure beginning “Figure 1.” Remind all figures appear in black-and-white in finished product.
7. *Tables:* as with Figures, but with caption beginning “Table 1.”
8. *Units:* SI units are preferred
9. *Keywords/References:* Lists should appear at the end of the paper as shown below.
10. *PDF and RTF*: Abstract should be submitted in both PDF (Portable Document Format) and RTF (Rich Text Format) documents. All fonts should be embedded.

Additionally, authors are responsible for obtaining permission for reprinting any material included in the abstract that is already copyrighted elsewhere.

Contact to secretariat SUMIYA.Masatomo@nims.go.jp whenever you have any questions.

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Left margin

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*Keywords: Energy, Tsukuba, Italic, 11pt, abstract, template, one line*

References

[1] A reference

[2] Another reference

[3] More references

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